



Job Description – Youth & Young Adult Director

Coquitlam Presbyterian Church is seeking a 20 hour-a-week Youth & Young Adult Director. This individual will oversee our youth and young adult programs and connect with these age groups. We are looking for someone who can build and grow our youth and young adult programs: someone who can attract community youth, connect with and motivate CPC families and communicate with young adults and parents in the church and in the community. The Youth & Young Adult Director is responsible to Session and will work as part of the staff team, collaborating with the Children's Director under the direction of the Lead Minister. This individual will report weekly activities completed (youth, young adults, Sunday school), activities planned for next week, and attendance each week. They will prepare a comprehensive schedule that outlines activities for youth and young adults at least a month in advance.

Qualifications

- a love for youth and young adults and a passion for their spiritual development
- experience working with youth and young adults in a Christian context
- skill in developing and motivating leaders for youth and young adult ministry
- strong ability to develop meaningful relationships and cultivate a strong sense of community among youth and young adults
- proven capacity to design, plan and lead engaging, developmentally appropriate programs and activities that encourage participation, spiritual growth and connection
- excellent interpersonal and communication skills, with the ability to collaborate effectively with church staff, families, and the broader congregation
- strong organizational and leadership skills, including the ability to coordinate volunteers, manage multiple programs, and follow through on ministry goals
- a commitment to Christian faith and values, with the ability to nurture spiritual formation in youth and young adults through teaching, mentoring, and discipleship



Requirements

The Youth & Young Adult Director will:

- Relate to youth and young adults in the congregation, supporting, encouraging and providing connection with each other and attending to their spiritual life
- Plan, coordinate and oversee weekly youth activities, normally Friday evenings
- Plan, coordinate and oversee Sunday morning youth and young adult programming
- Plan, coordinate and oversee for monthly young adult gatherings/activities
- Attend to the spiritual and pastoral needs of the youth and young adults, including follow up
- Provide a balance of discipleship formation and nurturing fellowship amongst the youth and young adults in a safe, encouraging and authentic Christian community within the life of CPC
- Be trained in, and follow the guidelines of, the Presbyterian Church in Canada's *Leading with Care* policy, including an up-to-date police records check

Remuneration & Duration

The Youth & Young Adult Director will receive:

- \$2,150 per month, gross compensation
- 2 weeks annual vacation
 - Summer hours could be creatively augmented with camp involvement, special events or other tasks as needed
- additional benefits including CPP, EI, WorkSafeBC
- This position will initially be for one year with the expectation of renewal based on performance

Those interested should send resumes and cover letters to Coquitlam Presbyterian Church's Pastor, Steve Schumm at steve@hiscpc.org. Session will review applications as they are received.