

# Coquitlam Presbyterian Church (CPC) Youth Director - Position Description

## PRIMARY QUALITIES, GIFTS AND STRENGTHS

The successful candidate will be:

- prayerfully reliant on God to find His plan for running developing the youth ministry
- an example of Christ-driven living and a model to youth in developing genuine, open relationships
- committed to authentic worship and able to encourage youth to grow in their expression of worship and journey of faith
- excited by the work the Holy Spirit is doing at CPC and desiring to connect personally with the staff and wider church community
- relationally and missionally focused
- receptive to feedback and willing to try creative and bold new ideas/directions
- responding to a calling to work with youth and draw them closer to the Lord

## THE CHURCH COMMUNITY AND YOUTH DIRECTOR'S ROLE

CPC has been serving the surrounding community on the corner of Blue Mountain and Como Lake for just over fifty years. It is a community of believers that is gathered to experience the life-changing impact of Jesus and scattered to share His hope and healing. As the demographic of Coquitlam changes, CPC strives to continue to make God's Word accessible to the evolving population. CPC is committed to empowering the youth director in the growth and development of their ministry.

## POSITION OVERVIEW

The Youth Director will assume primary responsibility for the ministry for youth grades 6-12 and engaging these youth in the life of the church. The Director will facilitate and empower a team of leaders and ministry activities in order to provide spiritual mentorship in the lives of the youth. The Director will provide oversight of three facets of youth ministry at CPC:

- being a missional community that fosters outreach & fellowship
- positioning youth for a personal and growing relationship with Jesus Christ
- building and maintaining Christ-based relationships with youth and their families

Youth ministry at CPC currently involves three main weekly program areas:

- The Mix – fun event to build community within the youth, and provide a space where new attendees can feel welcomed into the church building and programs
- The Point – Sunday morning facilitated study of God's Word
- The Life – a more in-depth bible study/life group intended to empower youth to “walk the walk” outside of the church context

The Youth Director is encouraged to rely on God's leading in how youth ministry takes shape and changes over time.

## **RESPONSIBILITIES**

### **BEING A MISSIONAL COMMUNITY THAT FOSTERS OUTREACH AND FELLOWSHIP**

- Provide leadership and/or oversight of various weekly youth meetings
- Plan and implement special events for the youth including extra social events, retreats, mission trips, etc.
- Contribute to and collaborate on other projects CPC is engaged in

### **EQUIPPING YOUTH WITH THE TRANSFORMATIVE KNOWLEDGE OF GOD'S LIVING WORD**

- Encourage and nurture spiritual growth through instruction and application of biblical principles, guidance, and positive role modeling
- Provide support and spiritual direction to teens on an individual basis as appropriate

### **BUILDING & MAINTAINING CHRIST-BASED RELATIONSHIPS WITH YOUTH & THEIR FAMILIES**

- Develop relationships and maintain open communication with youth and their parents

### **BUILDING VOLUNTEER LEADERSHIP**

- Recruit, encourage and oversee lay leaders and effectively train and equip them to work with youth as part of a youth ministry team
- Meet with leaders regularly to pray and plan upcoming events, etc.

### **COMMUNICATION AND COORDINATION**

- Coordinate communication and vision for youth ministry within the congregation
- Work closely with the Children's Director to ensure integration of youth program with children's ministry with a particular emphasis on seamless transitions for children moving from grade 5 (Children's Ministry) to grade 6 (Youth Ministry)
- Develop relationships with other youth pastors in the Tri-Cities area and participate in community-wide youth events as appropriate
- Attend weekly staff meetings, monthly Ministry Team meetings and other meetings as needed

### **OTHER RESPONSIBILITIES**

- Attend and be available for ministry at worship services as part of the CPC church family
- Encourage youth to join and serve in regular worship
- Attend all major church functions (annual meetings, congregational dinners, etc)
- Ensure that all youth ministry programming adheres to Presbyterian Church in Canada "Leading with Care" policy and facilitate regular LWC training for all youth leaders to maintain appropriate boundaries, particularly in the use of social media.
- Project and manage the Youth Ministry financial requirements within the approved church annual financial budget.
- Schedule and coordinate office hours with other staff to facilitate integration between ministry areas